

CALIFORNIA PRELIMINARY NOTICE – PRIVATE WORKS

Civil Code §§ 8034, 8102, 8200, 8202 and 8204

THIS IS NOT A LIEN

NOTICE TO PROPERTY OWNER

EVEN THOUGH YOU HAVE PAID YOUR CONTRACTOR IN FULL, if the person or firm that has given you this notice is not paid in full for labor, service, equipment, or material provided or to be provided to your construction project, a lien may be placed on your property. Foreclosure of the lien may lead to loss of all or part of your property. You may wish to protect yourself against this by (1) requiring your contractor to provide a signed release by the person or firm that has given you this notice before making payment to your contractor or (2) any other method that is appropriate under the circumstances. This notice is required by law to be served by the undersigned as a statement of your legal rights. This notice is not intended to reflect upon the financial condition of the contractor or the person employed by you on the construction project. If you record a notice of cessation or completion of your construction project, you must within 10 days after recording send a copy of the notice of completion to your contractor and the person or firm that has given you this notice. The notice must be sent by registered or certified mail. Failure to send the notice will extend the deadline to record a claim of lien. You are not required to send the notice if you are a residential homeowner of a dwelling containing four or fewer units.

Claimant:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____

To Contractor or Reputed Contractor:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____

To Owner or Reputed Owner:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____

To Construction Lender or Reputed Construction Lender:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____

The name of the person or firm to whom labor, materials and equipment are provided:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____

General description of the labor, service, equipment, or materials furnished or to be furnished and an estimate of the total price thereof:

Project Name: _____
Address: _____
Lot/Subdivision: _____
Amount: \$ _____

PROOF OF SERVICE DECLARATION

Civil Code § 8118

I, _____, declare that I am over the age of eighteen years and served copies of the PRELIMINARY NOTICE – PRIVATE WORKS

- (a) **BY PERSONALLY DELIVERING** a copy to the office/residence of the person(s) listed above on _____, _____ (date) at _____ .m. (time):
- (b) **BY MAILING** a copy to the office/residence of the person(s) listed above on _____, _____ (date) at _____ .m. (time) by:
First Class United States Mail, _____ registered _____ certified return receipt requested _____ express mail (mark one); or
Overnight/Express delivery via _____ (express carrier)
- (c) **BY LEAVING** a copy with _____ (name) at
Address: _____ City: _____ State: _____ Zip: _____
on _____, _____ (date) at _____ .m. (time) and MAILING a copy as indicated in part (b) above.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, at _____, California.

(Signature of Person Serving Document)